**VILLAGE OF BARODA REGULAR MEETING MINUTES**

Minutes of the Village of Baroda Council Meeting held on Monday, October 2, 2023, at 6:30pm.

**Roll Call Completed**

**Present:** Michael Price, Mel Tollas, Jodi Mattner, Katie Strefling, Bob Feickert and Donna Ryan

**Absent**: Jack Lewis

**Employees Present:** Amber Osha, Paula Bryan, Anthony Cochran, Grant Bly and Andrew Spitzke

**Also Present:** C. Jakubs, Audra Johnson, Doreen Schultz, Doug Anderson, Samer Badreddine, Angelique Peterson, Mr. Peterson, Christina Price

**Audience Comments:** Grant Bly stated he was at the meeting to see what’s going on.

**Approve/Amend Agenda**

**Motioned** by Mel Tollas, 2nd by Katie Strefling to amend the meeting agenda for Regular Council Meeting Monday, October 2, 2023, to add an introduction of Paula Bryan and to also add a prebudget meeting update under the Finance Committee. Ayes-6 Nays-0

**Approve Minutes for September 5, 2023, Council Meeting:** Motion made by Jodi Mattner 2nd by Mel TollasAyes-6 Nays-0 **Motion Carried.**

**Paying of the bills:** Mel Tollas made a motion, 2nd by Katie Strefling to approve paying the bills totaling $34,041.05.

**Roll Call Vote:**

Michael Price-Yes

Mel Tollas- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Jack Lewis-Absent

**Payroll:** Mel Tollas made a motion to approve payroll totaling $23,963.49 and 2nd by Bob Feickert

**Roll Call Vote:**

Michael Price-Yes

Mel Tollas- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Jack Lewis-Absent

**Treasurer’s Report:** The Village owes the IRS $6,921.94 due to errors made on paperwork and fees for filing late for Form 941 from March 31, 2021. Paula Bryan will draft a letter to the IRS to ask for forgiveness of penalties and interest. The IRS owes the Village $5,546.71 due to overpayment on Form 941 from June 30, 2022.

**Clerk’s Report:** The Council was presented with examples of surrounding municipalities permit fees as well as food truck fees and applications. A service agreement was presented by PC Consultants, INC for the Council to review**. A motion was made by Mel Tollas and 2nd by Katie Strefling to update the water bill policy to have a pink shut off tag put on a resident’s door after a late period of thirty days, after which the resident has three days to make payment or payment arrangements. If the resident fails to pay, then their water will be shut off at the sixty-day mark with a disconnection fee of $50. The reconnection fee will be $50 on a regular business day or $75 on a non-business day.** Ayes 6 Nays-0 **Motion was carried.** Also, the contract for Detroit Salt was presented to the Council.

**Park Committee:** The Committee has reviewed and is finalizing the Park Recreation Plan. There will be a public notice of it on Wednesday, October 4, 2023, with a public hearing on November 6, 2023.

**Finance Committee:** Amber Osha advised the Council that all evidence had been submitted for the audit with the help of Mel Tollas. Mel Tollas advised the Finance Committee had met for a pre-budget meeting. The Committee requested that the Clerk and the Treasurer be involved in the Finance Committee meetings. It was agreed that they would attend the meetings. The amendments will be presented at the November 2023 meeting.

**Hiring Committee:** Bob Feickert made a motion 2nd by Katie Strefling to dissolve the Hiring Committee. Ayes-6 Nays-0 **Motion carried.**

**Review Committee:** Anthony Cochran had his review. There was discussion on a possible raise, but that decision was tabled.

**Planning Commission:** The Planning Commission is going over the draft for the Village survey. Their next meeting will be Wednesday, October 18, 2023.

**New Business**

**New Contract for Tim Kading-** Bob Feickert made a motion, 2nd by Michael Price to sign the new contract as it is written.

**Roll Call Vote:**

Michael Price-Yes

Mel Tollas- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Jack Lewis-Absent

**2024 Budget Development Timeline:** Bob Feickert made a motion, 2nd by Mel Tollas to adopt the 2024 Baroda Village Budget Process Timeline as written and entered into the minutes. Ayes-6 Nays-0 **Motion carried.** (Attached)

**MML Class-** Michael Price and Mel Tollas plan to attend Mayors and Presidents Institute on November 16-17, 2023.

**Street Administrator:** Michael Price made a motion, 2nd by Mel Tollas to nominate Michael Price as the Street Administrator for the year. Ayes-6 Nays-0 **Motion carried.**

**Grant Bly’s Medical Card:** A motion was made by Katie Strefling, 2nd by Mel Tollas to reimburse Grant $235 for his CDL Physical.

**Roll Call Vote:**

Michael Price-Yes

Mel Tollas- Yes

Katie Strefling- Yes

Jodi Mattner- Yes

Donna Ryan- Yes

Bob Feickert- Yes

Jack Lewis-Absent

**Tree Quotes:** Tree Amigos provided the Council with quotes for removing tree at 1396 Lemon Creek, 9105 Third Street and 8929 Second Street. The council advised that there needs to be additional quotes.

**Trustee Seat Coming Open:** Donna Ryan expects to move out of the Village in the coming months and will need to vacate her seat. The Council discussed how to best inform the public of the expected open position.

**Unfinished Business:**

**Bad Hair Cut Film-** Motion made by Katie Strefling, 2nd by Mel Tollas to approve the October 4, 2023, Special Event Application for the film Bad Hair Cut. Ayes-6 Nays-0 **Motion carried.**

**Council Comments**:

**Bob Feickert-** Thanked the DPW employees for coming to the meeting.

**Donna Ryan-**Happy there is a full office staff.

**Katie Strefling-** Thanked the DPW guys for doing a great job.

**Jodi Mattner-** Nothing

**Mel Tollas-** Nothing

**Michael Price-** The County is buying two lots in the Industrial Park. He also introduced Paula Bryan as the new Treasurer.

Audience Comments: Doreen Schultz: The Village should store the external hard drive in a fireproof safe. Doreen Schultz also requested that the water bills be more consistent with the time they are sent out.

**Meeting adjourned at 8:18pm.**

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**Amber Osha Michael Price
Village Clerk Village President**

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